BEGINNING OF THE BRF GRANT PROGAM

- 1. May 26, 2004: Governor Ehrlich signed Senate Bill 320 which created the Bay Restoration Fund which was financed by wastewater treatment plant users and Onsite Sewage Disposal System (OSDS) users.
 - *Fees from wastewater treatment plant users is dedicated to upgrading Maryland's wastewater treatment plants with ENR. Reduction of nitrogen & phosphorus in wastewater effluent.
 - *Fees from OSDS users (\$30/year) are estimated to generate approximately \$12.6 million/year. 60% of funds used for OSDS upgrades, 40% of funds used for cover crops.
- 2. January 1, 2005: Funds begin to be collected for wastewater treatment plant users.
- 3. October 1, 2005: Funds begin to be collected for OSDS users.
- 4. October 1, 2009: Senate Bill 554 enacted requiring all OSDS installations/upgrades within the 1000-foot Critical Area Buffer include the Best Available Technology for removing Nitrogen.
- 5. July 1, 2010 St. Mary's County receives first installment of grant funding for Fiscal Year 2011 (33 ATUs installed).
- 6. January 1, 2011: St. Mary's County receives second installment of grant funding for Fiscal Year 2011(24 ATUs installed).
- 7. July 1, 2011: St. Mary's County receives full installment of grant funding for Fiscal Year 2012.

OVERVIEW OF BRF PROCESS

- 1. Applicant submits BRF grant application to Environmental Health.
- 2. Grant funding is prioritized by the following categories:
 - 1. Failing OSDS within the 1000-foot Critical Area Buffer
 - 2. Failing OSDS outside of the 1000-foot Critical Area Buffer
 - 3. Non-failing OSDS within the 1000-foot Critical Area Buffer
 - 4. Non-failing OSDS outside of the 1000-foot Critical Area Buffer
- 3. At the beginning of the Fiscal Year, only the applicants that fall into Category 1 are offered grant funding since it is mandated that they are to be funded.
- 4. Three months into the Fiscal Year, funds are re-evaluated to determine whether or not funding can be offered to Categories 2-4.
- 5. Funding for Categories 2-4 is determined by the income based sliding scale which offers 100%, 75%, 50% and 25% funding. The balance not covered by the grant is the responsibility of the property owner.
- 6. Properties in Categories 3-4 are either required or voluntary upgrades which may require a site evaluation by the area Sanitarian and Septic Contractor. The level of evaluation is based on available OSDS records for the property.
 - 1. Properties without records of the OSDS require excavation of the disposal system.
 - 2. Properties with records of an OSDS that are older than 5 years requires a site visit by the area sanitarian who will look for surface failure and do a sketch of the property.
 - 3. Properties with records of an OSDS that are less than 5 years old require no additional site evaluation.
 - **This is critical to ensure that an ATU is installed in conjunction with a functioning, legitimate disposal system. If the area Sanitarian finds the disposal system to be in failure, a repair perc test would be completed and a new OSDS designed. The ATU would only be installed as part of the replacement OSDS.
- 7. All installations are permitted and inspected by Environmental Health as well as the manufacturer for the ATU.
- 8. Reimbursement is provided directly to the distributor of the ATU once completion certificates are received from the Sanitarian and the distributor. An invoice is also required from the distributor and must match the grant amount.

FORMS USED WITH BRF PROCESSING

- 1. Conditions of Financial Assistance Form: Must be filled out and signed by property owner when a disposal field is being installed along with the ATU.
- 2. BRF agreement: Agreement and Easement document that gets recorded with the deed that outlines what is required with the grant (O&M requirement, installation compliance, award amount etc.)
- 3. Attachment 1: Gives a breakdown of the 4 units that have been field verified and tested through MDE. More detailed information on the 4 units is found on MDEs webpage and is referenced on this attachment for the property owner to review.

ST. MARY'S COUNTY HEALTH DEPARTMENT OFFICE OF ENVIRONMENTAL HEALTH 21580 PEABODY STREET P.O. BOX 316 LEONARDTOWN, MD 20650

BAY RESTORATION GRANT APPLICATION NITROGEN-REDUCING ADVANCED TREATMENT UNIT FOR GRANT PERIOD JULY 2010-JUNE 2012

This application is designed to aid in determining your eligibility. Submit completed applications to the address above. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.

RE	ESIDENTIAL COMMERCIAL EX	CISTING HO	USEN	EW CONSTRUCTION
1.	PROPERTY OWNER:			
2.	PROPERTY ADDRESS:			
3.	TAX MAPPARCELLOT #	SUBDIV	ISION	
4.	PROPERTY IN 1000-FT CRITICAL AREA:	YES	NO	UNKNOWN
5.	EXISTING SEPTIC SYSTEM IN FAILURE:	YES	NO	
6.	REPAIR PERC TEST COMPLETED:	YES	NO	UNKNOWN
	AILING ADDRESS:	FAY	NUMBER:	
(1) co M:	the Property Owner hereby certifies and agrees that the applicant is authorized to make the application mply with all regulations of St. Mary's County ary's County officials and approved contractor aluation, inspection of the work permitted and permitted	at: ation; (2) they which are as	e information is applicable hereto o enter onto th	e property for the purpose of
Propei	rty Owners Signature			Date
HD FI	LE#			

EXAMPLE: CATEGORY 1, Failing OSDS in the Critical Area

July 1, 2010

John Doe P.O. Box 12 City, MD 20653

Re: Bay Restoration Fund Request

HD file #: 123-09

Property Location: 12345 That Lane, Hollywood, MD 20636

Dear Mr. Doe,

Your application request to obtain Bay Restoration Funding for the required Advanced Treatment Unit (ATU) has been received. Since your property has an existing failing septic system and is located within the 1000-foot Critical Area, your property is eligible for 100% funding for the installation of the required ATU as long as funding is available. This letter will help guide you through the process of obtaining funds through the Bay Restoration Fund (BRF).

What can be reimbursed?

The BRF will only reimburse for; (1) the cost of the ATU (2) cost of Operation and Maintenance for a 5-year period and (3) the installation cost of the unit, components and labor (including electrical connections).

ATU Selection:

There are four field-verified and tested ATUs that have been approved for installation through the BRF grant program. Maryland Department of the Environment (MDE) has a predetermined fixed cost for two of the units which will cover all components of the ATU. The other two units have a grant allowance cap where the property owner would be responsible for paying the difference (if any). It is highly recommended that the property owner contact the vendors to determine which ATU might suit their property best. Electrical consumption and yearly Operation and Maintenance cost varies between the different ATUs and should be considered when choosing a unit. You may choose any of the four preapproved technologies and must contact the vendor directly. A signed contract between the property owner and the chosen vendor needs to be submitted to this Office. See Attachment 1 for vendor information.

Conditions of Financial Assistance

By reading and signing this form, you understand the conditions and limitations set forth in this document. This form must be returned to this Office along with the vendor contract in order for the review process to continue.

Agreement and Easement

An Agreement and Easement document must be completed and signed by all parties. Once all signatures are obtained, the document must be recorded in the Land Records of St. Mary's County and a copy returned to the Office of Environmental Health. A copy of this document has been included for your review. A completed Agreement and Easement document will be provided to you for signature and recordation once the grant is awarded.

Award of Grant

Once we have received the vendor contract, and the signed Conditions of Financial Assistance form, you will be notified with the approved grant amount and further instructions on installation of the septic system. No change orders will be accepted and the award amount will only be available for reimbursement up to 90 days after the Agreement and Easement document is recorded. Any ATUs that are installed prior to award of the grant are not eligible for grant funding.

Local Permitting Requirements

All work on the OSDS must be permitted and inspected through the Office of Environmental Health. Your St. Mary's County licensed septic contractor must obtain all appropriate permits and pay all required fees prior to start of installation. The Agreement and Easement document must be completed and recorded prior to start of installation. Permit and recordation fees are not eligible for BRF funding.

If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321. Thank you.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosures

BRF Approved Nitrogen Reduction Advanced Treatment Units

Model	Contact Information	Fixed Cost*	Operation and Maint. Costs per Year **	Increase in Electrical Cost and Consumption per year***	Reduction of Total Nitrogen
Hoot Aerobic Systems, Inc Hoot 600 BNR® www.hootsystems.com	Distributor Mayer Bros, Inc. Contact: Nancy Mayer Phone: (410) 796-1434 Email: mayerbro@connext.net	\$12,740	\$150	\$71.22/year 765.77kWh/year	52%
Norweco, Inc. Singulair 960 TNT® www.norweco.com	Distributor Superior Tank, Inc. Contact: Jeff Earnshaw Phone: (301) 274-3772 Email: superiortank@olg.com	\$10,903	\$300	\$91.11/year 979.66kWh/year	50%
Orenco Systems®, Inc. Advantex®-AX www.orenco.com	Distributor Atlantic Solutions, Ltd Contact: Owen Townley Phone: 1-877-214-9283 Email: otownley@septicsystems.n et	\$12,740*	\$200	\$31.23/year 335.8kWh/year	69%
SeptiTech, Inc SeptiTech® M440D, M550D, M750D www.septitech.com	Distributor RCR Septic Services, LLC Contact: Chris Wireman Phone: (443) 463-0637 Email: cwireman@rcrsepticservice s.com	\$12,740*	\$300	\$179.91/year 1934.5kWh/year	59%

^{*}Predetermined fixed cost of unit. Additional cost not covered by grant is the responsibility of the property owner.

Information provided from the Maryland Department of the Environment website http://www.mde.state.md.us/pro-rams/Water/BayRestorationFund/OnsiteDisposalSystems/Pa-es/Water/cbwrt/osds/brt_bat.aspx

^{**}Based on price to homeowner per year. All prices are Estimates and subject to change, contact manufacturer.

^{***}Based on an average rate from BGE, 8/2011 of \$0.093 per kWh and unit sized for 3 to 4 bedrooms

EXAMPLE: CATEGORY 2, Failing OSDS outside of the Critical Area

May 4, 2011

John Doe P.O. Box 123 Hollywood, MD 20636

Re: Bay Restoration Fund Request

HD file #: 123-10

Property Location: 12345 That Lane, Leonardtown, MD 20650

Dear Mr. Doe

Your application request for Bay Restoration Funding for the Advanced Treatment Unit (ATU) has been re-evaluated based on additional grant money becoming available. This letter will help guide you through the process to obtaining funds through the Bay Restoration Fund (BRF). With limited funding and to ensure fair distribution of funds, properties with a failing OSDS that are not within the Critical Area Buffer will be funded based on available funds and the income based sliding scale. The replacement OSDS must be installed in conjunction with the ATU.

Funding Eligibility:

Since this property is not located within the 1000-foot Critical Area, you are only eligible for a percentage of the predetermined grant allowance. To determine the percentage of grant funding you are eligible for, a copy of your 2010 Federal Income Tax Return needs to be submitted to this Office for review. The table below illustrates how the grant money will be disbursed according to the income based sliding scale.

% Septic BAT	Federal 2010	Taxable Income							
Grant Subsidy*	Marginal	Single		Married Filing Jointly		Married Filing Separately		Head of Household	
	Tax rate	over	up to	Over	up to	over	up to	over	up to
100%	10%	0	8,375	0	16,750	0	8,375	0	11,950
100%	15%	8,375	34,000	16,750	68,000	8,375	34,000	11,950	45,500
75%	25%	34,000	82,400	68,000	137,300	34,000	68,650	45,500	117,650
50%	28%	82,400	171,850	137,300	209,250	68,650	104,625	117,650	190,550
25%	33%	171,850	373,650	209,250	373,650	104,625	186,825	190,550	373,650
25%	35%	373,650		373,650		186,825		373,650	

^{*2009} Federal Income Tax Return required if an IRS time extension was requested for 2010 return

^{**}For all other applications (businesses, non-residential, apartments, etc), not in the Critical Area, only 25% of the ATU will be funded**

What will be reimbursed?

The BRF will only go towards a portion of the cost for; (1) the ATU (2) Operation and Maintenance for a 5-year period and (3) the installation cost of the unit, components and labor (including electrical connections).

ATU Selection:

There are four ATUs that have been approved by the Maryland Department of the Environment for installation with the use of BRF money. These vendors have been field tested and verified and have a predetermined grant allowance. All additional costs not covered by the grant award are the responsibility of the property owner. It is highly recommended that the property owner contacts the vendors to determine which ATU might suit their property best. Electrical consumption varies between the ATUs and should be considered when choosing a unit. You may choose any of the four pre-approved technologies and must contact the vendor directly. A signed contract between the property owner and the chosen vendor needs to be submitted to this Office. See Attachment 1 for vendor information.

Conditions of Financial Assistance

By reading and signing this form, you understand the conditions and limitations set forth in this document. This form must be returned to this Office along with the vendor contract and Federal Tax Return in order for the review process to continue.

Agreement and Easement

An Agreement and Easement document must be completed and signed by all parties. Once all signatures are obtained, the document must be recorded in the Land Records of St. Mary's County and a copy returned to the Office of Environmental Health. A copy of this document has been included for your review. A completed Agreement and Easement document will be provided to you for signature and recordation once the grant is awarded.

Award of Grant

Once we have received the vendor contract, your 2010 Federal Tax Return and the Conditions of Financial Assistance form, you will be notified with the approved grant amount and further instructions on installation of the septic system. No change orders will be accepted and the award amount will only be available for reimbursement up to 90 days after recordation of the Agreement and Easement document. Any ATUs that are installed prior to award of the grant are not eligible for grant funding.

Local Permitting Requirements

All work on the OSDS must be permitted and inspected through the Office of Environmental Health. Your St. Mary's County licensed septic contractor must obtain all appropriate permits and pay all required fees prior to start of installation. The Agreement and Easement document must be completed and recorded prior to start of installation. Permit and recordation fees are not eligible for BRF funding.

If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321. Thank you.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosures

BRF Approved Nitrogen Reduction Advanced Treatment Units

Model	Contact Information	Fixed Cost*	Operation and Maint. Costs per Year **	Increase in Electrical Cost and Consumption per year***	Reduction of Total Nitrogen
Hoot Aerobic Systems, Inc Hoot 600 BNR® www.hootsystems.com	Distributor Mayer Bros, Inc. Contact: Nancy Mayer Phone: (410) 796-1434 Email: mayerbro@connext.net	\$12,740	\$150	\$71.22/year 765.77kWh/year	52%
Norweco, Inc. Singulair 960 TNT® www.norweco.com	Distributor Superior Tank, Inc. Contact: Jeff Earnshaw Phone: (301) 274-3772 Email: superiortank@olg.com	\$10,903	\$300	\$91.11/year 979.66kWh/year	50%
Orenco Systems®, Inc. Advantex®-AX www.orenco.com	Distributor Atlantic Solutions, Ltd Contact: Owen Townley Phone: 1-877-214-9283 Email: otownley@septicsystems.n et	\$12,740*	\$200	\$31.23/year 335.8kWh/year	69%
SeptiTech, Inc SeptiTech® M440D, M550D, M750D www.septitech.com	Distributor RCR Septic Services, LLC Contact: Chris Wireman Phone: (443) 463-0637 Email: cwireman@rcrsepticservice s.com	\$12,740*	\$300	\$179.91/year 1934.5kWh/year	59%

^{*}Predetermined fixed cost of unit. Additional cost not covered by grant is the responsibility of the property owner.

Information provided from the Maryland Department of the Environment website http://www.mde.state.md.us/programs/Water/BayRestorationFund/OnsiteDisposalSystems/Pages/Water/cbwrf/osds/brf_bat.aspx

^{**}Based on price to homeowner per year. All prices are Estimates and subject to change, contact manufacturer.

^{***}Based on an average rate from BGE, 8/2011 of \$0.093 per kWh and unit sized for 3 to 4 bedrooms

EXAMPLE: CATEGORIES 3&4, Non-failing OSDS, ATU required component of new installation of entire OSDS

June 23, 2011

Jane Doe P.O. Box 3 Hollywood, MD 20636

Re: Bay Restoration Fund Request Status

HD file #: 135-00

Property Location: 12345 That Lane, St. Inigoes, MD 20684

Dear Ms. Doe,

Your application request to obtain Bay Restoration Funding for the required Advanced Treatment Unit (ATU) has been re-evaluated. This letter will help guide you through the process to obtaining funds through the Bay Restoration Fund (BRF). With limited funding and to ensure fair distribution of funds, properties located within the Critical Area Buffer that require the ATU to be installed as a component of the Onsite Sewage Disposal System (OSDS) will be funded based on available funds and the income based sliding scale. The entire OSDS must be installed in conjunction with the ATU.

Funding Eligibility:

Since this property does not have a failing OSDS, you are only eligible for a percentage of the predetermined grant allowance. To determine the percentage of grant funding you are eligible for, a copy of your 2010 Federal Income Tax Return needs to be submitted to this Office for review. The table below illustrates how the grant money will be disbursed according to the income based sliding scale.

% Septic BAT	Federal 2010	Taxable Income								
Grant Subsidy*	Marginal	Single		Married Filing Jointly		Married Filing Separately		Head of Household		
	Tax rate	over	up to	Over	up to	over	up to	over	up to	
100%	10%	0	8,375	0	16,750	0	8,375	0	11,950	
100%	15%	8,375	34,000	16,750	68,000	8,375	34,000	11,950	45,500	
75%	25%	34,000	82,400	68,000	137,300	34,000	68,650	45,500	117,650	
50%	28%	82,400	171,850	137,300	209,250	68,650	104,625	117,650	190,550	
25%	33%	171,850	373,650	209,250	373,650	104,625	186,825	190,550	373,650	
25%	35%	373,650		373,650		186,825		373,650	-	

^{*2009} Federal Income Tax Return required if an IRS time extension was requested for 2010 return

^{**}For all other applications (businesses, non-residential, apartments, etc), not in the Critical Area, only 25% of the ATU will be funded**

What will be reimbursed?

The BRF will only go towards a portion of the cost for; (1) the ATU (2) Operation and Maintenance for a 5-year period and (3) the installation cost of the unit, components and labor (including electrical connections).

ATU Selection:

There are four ATUs that have been approved by the Maryland Department of the Environment for installation with the use of BRF money. These vendors have been field tested and verified and have a predetermined grant allowance. All additional costs not covered by the grant award are the responsibility of the property owner. It is highly recommended that the property owner contacts the vendors to determine which ATU might suit their property best. Electrical consumption varies between the ATUs and should be considered when choosing a unit. You may choose any of the four pre-approved technologies and must contact the vendor directly. A signed contract between the property owner and the chosen vendor needs to be submitted to this Office. See Attachment 1 for vendor information.

Conditions of Financial Assistance

By reading and signing this form, you understand the conditions and limitations set forth in this document. This form must be returned to this Office along with the vendor contract and Federal Tax Return in order for the review process to continue.

Agreement and Easement

An Agreement and Easement document must be completed and signed by all parties. Once all signatures are obtained, the document must be recorded in the Land Records of St. Mary's County and a copy returned to the Office of Environmental Health. A copy of this document has been included for your review. A completed Agreement and Easement document will be provided to you for signature and recordation once the grant is awarded.

Award of Grant

Once we have received the vendor contract, your 2010 Federal Tax Return and the Conditions of Financial Assistance form, you will be notified with the approved grant amount and further instructions on installation of the septic system. No change orders will be accepted and the award amount will only be available for reimbursement up to 90 days after the Agreement and Easement document is recorded. Any ATUs that are installed prior to award of the grant are not eligible for grant funding.

Local Permitting Requirements

All work on the OSDS must be permitted and inspected through the Office of Environmental Health. Your St. Mary's County licensed septic contractor must obtain all appropriate permits and pay all required fees prior to start of installation. The Agreement and Easement document must be completed and recorded prior to start of installation. Permit and recordation fees are not eligible for BRF funding.

If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321. Thank you.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosures

BRF Approved Nitrogen Reduction Advanced Treatment Units

Model	Contact Information	Fixed Cost*	Operation and Maint. Costs per Year **	Increase in Electrical Cost and Consumption per year***	Reduction of Total Nitrogen
Hoot Aerobic Systems, Inc Hoot 600 BNR® www.hootsystems.com	Distributor Mayer Bros, Inc. Contact: Nancy Mayer Phone: (410) 796-1434 Email: mayerbro@connext.net	\$12,740	\$150	\$71.22/year 765.77kWh/year	52%
Norweco, Inc. Singulair 960 TNT® www.norweco.com	Distributor Superior Tank, Inc. Contact: Jeff Earnshaw Phone: (301) 274-3772 Email: superiortank@olg.com	\$10,903	\$300	\$91.11/year 979.66kWh/year	50%
Orenco Systems®, Inc. Advantex®-AX www.orenco.com	Distributor Atlantic Solutions, Ltd Contact: Owen Townley Phone: 1-877-214-9283 Email: otownley@septicsystems.n et	\$12,740*	\$200	\$31.23/year 335.8kWh/year	69%
SeptiTech, Inc SeptiTech® M440D, M550D, M750D www.septitech.com	Distributor RCR Septic Services, LLC Contact: Chris Wireman Phone: (443) 463-0637 Email: cwireman@rcrsepticservice s.com	\$12,740*	\$300	\$179.91/year 1934.5kWh/year	59%

^{*}Predetermined fixed cost of unit. Additional cost not covered by grant is the responsibility of the property owner.

Information provided from the Maryland Department of the Environment website http://www.mdc.state.md.us/programs/Water/BayRestorationFund/OnsiteDisposalSystems/Pages/Water/cbwrf/osds/brf_bat.aspx

^{**}Based on price to homeowner per year. All prices are Estimates and subject to change, contact manufacturer.

^{***}Based on an average rate from BGE, 8/2011 of \$0.093 per kWh and unit sized for 3 to 4 bedrooms

EXAMPLE: CATEGORY 3&4, Voluntary upgrade of tank only

June 8, 2011

John Doe P.O. Box 1 Chaptico, MD 20621

Re:

Bay Restoration Fund Request

HD file #:

123-01

Property Location:

12345 That Lane, Chaptico, MD 20621

Dear Mr. Doe,

Your application request for Bay Restoration Funding for the Advanced Treatment Unit (ATU) has been re-evaluated based on additional grant money becoming available. This letter will help guide you through the process to obtaining funds through the Bay Restoration Fund (BRF). With limited funding and to ensure fair distribution of funds, properties without a failing OSDS within the Critical Area Buffer will be funded based on available funds and the income based sliding scale.

Funding Eligibility:

Since this property does not have a failing OSDS, you are only eligible for a percentage of the predetermined grant allowance. To determine the percentage of grant funding you are eligible for, a copy of your 2010 Federal Income Tax Return needs to be submitted to this Office for review. The table below illustrates how the grant money will be disbursed according to the income based sliding scale.

% Septic BAT	Federal 2010	Taxable Income							
Grant Subsidy*	Marginal	Single		Married Filing Jointly		Married Filing Separately		Head of Household	
	Tax rate	over	up to	Over	up to	over	up to	over	up to
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100%	15%	8,375	34,000	16,750	68,000	8,375	34,000	11,950	45,500
75%	25%	34,000	82,400	68,000	137,300	34,000	68,650	45,500	117,650
50%	28%	82,400	171,850	137,300	209,250	68,650	104,625	117,650	190,550
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25%	35%	373,650		373,650		186,825		373,650	•

^{*2009} Federal Income Tax Return required if an IRS time extension was requested for 2010 return

^{**}For all other applications (businesses, non-residential, apartments, etc), not in the Critical Area, only 25% of the ATU will be funded**

What will be reimbursed?

The BRF will only go towards a portion of the cost for; (1) the ATU (2) Operation and Maintenance for a 5-year period and (3) the installation cost of the unit, components and labor (including electrical connections).

ATU Selection:

There are four ATUs that have been approved by the Maryland Department of the Environment for installation with the use of BRF money. These vendors have been field tested and verified and have a predetermined grant allowance. All additional costs not covered by the grant award are the responsibility of the property owner. It is highly recommended that the property owner contacts the vendors to determine which ATU might suit their property best. Electrical consumption varies between the ATUs and should be considered when choosing a unit. You may choose any of the four pre-approved technologies and must contact the vendor directly. A signed contract between the property owner and the chosen vendor needs to be submitted to this Office. See Attachment 1 for vendor information.

Agreement and Easement

An Agreement and Easement document must be completed and signed by all parties. Once all signatures are obtained, the document must be recorded in the Land Records of St. Mary's County and a copy returned to the Office of Environmental Health. A copy of this document has been included for your review. A completed Agreement and Easement document will be provided to you for signature and recordation once the grant is awarded.

Award of Grant

Once we have received the vendor contract and your 2010 Federal Tax Return, you will be notified with the approved grant amount and further instructions on installation of the ATU. No change orders will be accepted and the award amount will only be available for reimbursement up to 90 days after the Agreement and Easement document is recorded. Any ATUs that are installed prior to award of the grant are not eligible for grant funding.

Local Permitting Requirements

All work on the OSDS must be permitted and inspected through the Office of Environmental Health. Your St. Mary's County licensed septic contractor must obtain all appropriate permits and pay all required fees prior to start of installation. The Agreement and Easement document must be completed and recorded prior to start of installation. Permit and recordation fees are not eligible for BRF funding.

If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321. Thank you.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosures

BRF Approved Nitrogen Reduction Advanced Treatment Units

Model	Contact Information	Fixed Cost*	Operation and Maint. Costs per Year **	Increase in Electrical Cost and Consumption per year***	Reduction of Total Nitrogen
Hoot Aerobic Systems, Inc Hoot 600 BNR® www.hootsystems.com	Distributor Mayer Bros, Inc. Contact: Nancy Mayer Phone: (410) 796-1434 Email: mayerbro@connext.net	\$12,740	\$150	\$71.22/year 765.77kWh/year	52%
Norweco, Inc. Singulair 960 TNT® www.norweco.com	Distributor Superior Tank, Inc. Contact: Jeff Earnshaw Phone: (301) 274-3772 Email: superiortank@olg.com	\$10,903	\$300	\$91.11/year 979.66kWh/year	50%
Orenco Systems®, Inc. Advantex®-AX www.orenco.com	Distributor Atlantic Solutions, Ltd Contact: Owen Townley Phone: 1-877-214-9283 Email: otownley@septicsystems.n et	\$12,740*	\$200	\$31.23/year 335.8k Wh/year	69%
SeptiTech, Inc SeptiTech® M440D, M550D, M750D www.septitech.com	Distributor RCR Septic Services, LLC Contact: Chris Wireman Phone: (443) 463-0637 Email: cwireman@rcrsepticservice s.com	\$12,740*	\$300	\$179.91/year 1934.5kWh/year	59%

^{*}Predetermined fixed cost of unit. Additional cost not covered by grant is the responsibility of the property owner.

Information provided from the Maryland Department of the Environment website http://www.mde.state.md.us/programs/Water/BayRestorationFund/OnsiteDisposalSystems/Pages/Water/cbwrf/osds/brf_bat.aspx

^{**}Based on price to homeowner per year. All prices are Estimates and subject to change, contact manufacturer.

^{***}Based on an average rate from BGE, 8/2011 of \$0.093 per kWh and unit sized for 3 to 4 bedrooms

EXAMPLE: AWARD LETTER, 100% funded

October 18, 2011

John Doe P.O. Box 3 Hollywood, MD 20636

Re:

Bay Restoration Fund Award

HD file#

844-07

Property Address:

12345 That Lane, Hollywood, MD 20636

Dear Mr. Doe,

Based on the contract submitted for the installation of a Nitrogen Reducing Advanced Treatment Unit (ATU) through the Bay Restoration Fund (BRF), we are pleased to announce the award amount of \$10,903. This will cover the cost of the installation of a Singulair 960 TNT® system as well as the cost of Operation and Maintenance for 5 years. The grant does not cover any cost associated with the installation of a disposal system (including Sand Mounds), recordation or permit fees.

This award amount is only available for reimbursement up to 90 days after the Agreement and Easement document is recorded. All applicants who fail to have the ATU installed, inspected and approved within this time period must re-apply for grant funding.

When can the septic system be installed?

The enclosed Agreement and Easement document needs to be signed and recorded in land records and a copy brought back to the Office of Environmental Health within 30 days of receipt. Failure do so will result in the grant funding being rescinded and will require reapplication. An installation application must be submitted and paid for by your St. Mary's County licensed septic contractor prior to start of construction on the new septic system.

How do I get reimbursed?

Reimbursement is done directly to the ATU vendor who then pays the septic contractor. Again, the grant money awarded does not include the cost to have a new disposal field or Sand Mound system installed. This part of the septic system is your responsibility.

Thank you for participating in this important program that will contribute to the improved health of the Chesapeake Bay. If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosure

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EXAMPLE: AWARD LETTER, Partial Funding

February 11, 2009

John Doe 12345 That Lane City, MD 20636

Re:

Bay Restoration Fund Award

HD file #

123-09

Property Address:

12345 That Lane, Hollywood, MD 20636

Dear Mr. Doe,

Based on the contract and Federal Tax Form submitted for the installation of a Nitrogen Reducing Advanced Treatment Unit (ATU) through the Bay Restoration Fund (BRF), we are pleased to announce the award amount of \$9555.00 towards the installation of an Advantex®-AX system. Any additional costs not covered by the award amount are the responsibility of the property owner. The grant does not cover any cost associated with the installation of a disposal system (including Sand Mounds), recordation or permit fees.

This award amount is only available for reimbursement up to 90 days after the Agreement and Easement document is recorded. All applicants who fail to have the ATU installed, inspected and approved within this time period must re-apply for grant funding.

When can the septic system be installed?

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Thank you for participating in this important program that will contribute to the improved health of the Chesapeake Bay. If you have any questions or concerns, please do not hesitate to contact me at 301-475-4321.

Sincerely,

Heather Moritz Sanitarian Supervisor

Enclosure

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ST. MARY'S COUNTY HEALTH DEPARTMENT OFFICE OF ENVIRONMENTAL HEALTH 21580 PEABODY STREET P.O. BOX 316 LEONARDTOWN, MD 20650

Conditions of Financial Assistance Document

I,			have	e appli	ed for	the	installation	of a	nitrogen
reducing	Advanced	Treatment	Unit	(ATU)	for	my	property	loc	cated a
			I un	derstand	d that ti	he Ba	y Restoratio	n Fun	d will onl
fund the co	ost of the AT	U, the Operat	ion and M	laintena	nce for	a 5-3	vear period,	the in	nstallation
	4	(including el				-			
~		am fully respo				ĺ			
					_				_
Property (Owners Signal	ure				L	Date		

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St. Mary's County Health Department, Division of Environmental Health AGREEMENT AND EASEMENT FOR INSTALLATION OF BEST AVAILABLE TECHNOLOGY SYSTEMS WITH BAY RESTORATION FUNDS.

THIS AGREEMENT is made this	day of	, among	nereinafter referred to as
"Owner," the St. Mary's County Health Depart	rtment hereinafter c	ollectively referred to as	the "County," and the Department of
the Environment, hereinafter referred to as the	"Department."		
WHEREAS, Owner owns a tract of lan	d located on		in the <u>6th</u> Election
District of St. Mary's County, Maryland, and	the deed to same is	recorded among the Lan	d Records of St. Mary's County,
Maryland, in			
WHEREAS, the Bay Restoration Fund	(BRF) may provide	e a grant for the cost attri	butable to upgrading an onsite sewage
disposal system to the Best Available Technology	logy (BAT) for the	removal of nitrogen.	
WHEREAS, the BRF may also provide	e a grant for the cos	t difference between a tra	ditional onsite sewage disposal
system and a system that utilizes the BAT for	the removal of nitro	ogen.	
NOW, THEREFORE, the parties herete	o agree as follows:		
A Owner hereby grants to the Den	artment and the Cor	inty the right to enter upo	on the property at any reasonable time

- A. Owner hereby grants to the Department and the County the right to enter upon the property at any reasonable time for access to the system to make periodic inspections and the Owner agrees to provide any information and data requested and needed by the Department to develop accurate and thorough test results.
- B. Owner acknowledges and agrees that a manufacturer-approved installer will install the BAT system.
- C. Owner acknowledges and agrees the manufacturer will provide for Operation and Maintenance of the BAT for a period of 5 years as a condition of sale of the BAT. After the 5 year period the Operation and Maintenance contract must be further extended at the expense of the property owner in perpetuity. The property owner must continuously maintain an Operation and Maintenance contract during the lifetime of the system.
- D. Owner acknowledges and agrees that the manufacturer appointed Operation and Maintenance provider will have access to the BAT system at all times.
- E. Owner acknowledges and agrees that the manufacturer or manufacturers designee will have access to sample the effluent of the BAT system. Owner agrees that there shall be no liability on the part of the County or Department to Owner if this BAT system fails, and that the County and the Department do not warrant or guarantee that the BAT system will adequately or properly function.
- F. Owner acknowledges and agrees that neither the County nor the Department nor any of its agents or employees, either officially or individually, underwrites the operation of any system approved by them.
- G. The Owner will devote such care and effort to the maintenance of the BAT system so that any malfunction is not the result of poor maintenance, faulty operation, or neglect.
- H. The Department and/or County agree to grant \$10,903 toward the cost of installation of the BAT System, and financial responsibility is limited to this amount. Operating costs will be at the Owner's expense.
- I. The Owner acknowledges that the BRF grant can only be used for that portion of the OSDS attributable to (BAT) for the removal of nitrogen.

- J. The Owner must install BAT system according to the manufacturer recommended plans and specifications approved by the Department.
- K. The Owner agrees and acknowledges that if installation deviates substantially from the approved plans or changes such that performance of the system is compromised or reduced, BRF funding will not be provided.
- L. This agreement shall run with the land and binds the Owner, his heirs, successors, assigns except that the provisions of paragraph A, C, D and E shall be binding for a period of 5 years only after installation of the system and occupation of the home. Owner further agrees that he shall inform in writing any purchaser or lessee of the property that the system may require maintenance or other attention. The Owner agrees to record this agreement in the land records of St. Mary's County.
- M. This agreement shall not be construed to limit any authority of the Department to protect the public health, safety or comfort or to issue any other orders to take any other action that is now or may hereafter be within its authority.
- N. This agreement may be voided at the discretion of the County if the system construction is not completed within 90 days of recordation of the Agreement and Easement document.
- O. This agreement contains the entire agreement and understanding between the County and the Owner and the Department. There are no additional terms other than as contained in this agreement. This agreement may not be modified except in writing signed by each of the parties or by their authorized representatives.
- P. The laws of the State of Maryland govern the provisions of all transactions pursuant to this agreement.

IN WITNESS WHEREOF, the parties have signed and sealed this agreement on the date indicated above.

DATE:	
	Owner
DATE:	
	Daryl Calvano Environmental Health Director St. Mary's County Health Department

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BAY RESTORATION FUND SITE VISIT

		HD file #
Property Owner:		
Property Address:		
Sanitarian:		Date:
Sewage breaking ground surface?	YES	NO
	Layout of property	

BRF Approved Nitrogen Reduction Advanced Treatment Units

	ripproved Milliogen reed	artion in	anced freatment omes										
Model	Contact Information	Fixed Cost*	Operation and Maint. Costs per Year **	Increase in Electrical Cost and Consumption per year***	Reduction of Total Nitrogen								
Hoot Aerobic Systems, Inc Hoot 600 BNR® www.hootsystems.com	Distributor Mayer Bros, Inc. Contact: Nancy Mayer Phone: (410) 796-1434 Email: mayerbro@connext.net	\$12,740	\$150	\$71.22/year 765.77kWh/year	52%								
Norweco, Inc. Singulair 960 TNT® www.norweco.com	Distributor Superior Tank, Inc. Contact: Jeff Earnshaw Phone: (301) 274-3772 Email: superiortank@olg.com	\$10,903	\$300	\$91.11/year 979.66kWh/year	50%								
Orenco Systems®, Inc. Advantex®-AX www.orenco.com	Distributor Atlantic Solutions, Ltd Contact: Owen Townley Phone: 1-877-214-9283 Email: otownley@septicsystems.n et	\$12,740*	\$200	\$31.23/year 335.8kWh/year	69%								
SeptiTech, Inc SeptiTech® M440D, M550D, M750D www.septitech.com	Distributor RCR Septic Services, LLC Contact: Chris Wireman Phone: (443) 463-0637 Email: cwireman@rcrsepticservice s.com	\$12,740*	\$300	\$179.91/year 1934.5kWh/year	59%								

^{*}Predetermined fixed cost of unit. Additional cost not covered by grant is the responsibility of the property owner.

Information provided from the Maryland Department of the Environment website http://www.mde.state.md.us/programs/Water/BayRestorationFund/OnsiteDisposalSystems/Pages/Water/cbwrf/osds/brf bat.aspx

^{**}Based on price to homeowner per year. All prices are Estimates and subject to change, contact manufacturer.

^{***}Based on an average rate from BGE, 8/2011 of \$0.093 per kWh and unit sized for 3 to 4 bedrooms

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RED Font = Technologies that have successfully complete Bay Restoration Fund Field Verification process. BLUE Font = Technologies that have not completed Man Restoration Fund Field Verification process. For a flow chart on how to become a BAT in MD. click here	** Retrof	Vellot del		Bonest SOLO OT-SO		2			Wat		Advantex AX20RT	S	Singulair TNT		Advantex AX20	ORDER	VENDOR IN ASCENDING	Nitrex unit Add on and	** RetroFast unit limited to	Price do	All prices are Estima	Amphidrome			Water		Romantex AXZUR I		Ī	BioMicrobics RetroFast**	(0	Ad		Singulair TNT	VENDOR IN ASCENDING ORDER
RED Font = Technologies that have successfully completed Maryland's Bay Resto:ation Fund Field Verification process. BLUE Font = Technologies that have not completed Maryland's Bay Restoration Fund Field Verification process. For a flow chart on how to become a BAT in MD, click here.	\$0.093 is the average kWh rate from BGE, August 2011. For electrical profund. Click here *** RetroFast unit limited to households of 1-4 occupants with 3 bedrooms or less. *** Nitrex unit electrical consumption is based on the electrical use of the Nitrex system coupled with an Advantex AX20	230# KVVIII yedi	OFOA WARE OF	1750 k\\/\b/\\\year	886.44 KVVN/year	839 5 KVVn/year	765.77 kWh/year	621.96 kWh/year	474.5 kWh/year	394.2 kWh/year	335.8 kWh/year	1934 50 kWh/ ear	979.66 kWh/ year	765.77 kWh/ year	335.8 kWh/ year	kWh/ year)	1 YEAR ELECTRICAL CONSUMPTION (represented as	Nitrex unit Add on anoxic riter. Price includes the use of Advantex AX20 unit	** RetroFast unit limited to households of 1-4 occupants with 3 bedrooms or less	Price does not include electrical costs per year	All prices are Estimates and subject to change, contact Manufacturer.	\$22,921.50	\$17,000.00	\$16,750.00	\$16,317.00	\$15,607.70	\$1X,300.00	\$11,079.00	\$10,830.00	\$9,405.00	\$13,056,00	\$12,300.00	\$11,954.00	\$11,079.00	COST OF PURCHASE, INSTALLATION AND 5 YEAR OPERATION MAINTENANCE
	m BGE, August 2011. Nok here ccupants with 3 bedroom of the Nitrex system cou	\$240,31	÷	#160 0A	\$82.44	\$/8.0/	\$71.22	\$57.84	\$44.13	\$36.66	\$31.23	\$179.91	\$91.11	\$71.22	\$31.23	PER kWh	INCREASED ELECTRICAL COSTS PER YEAR ASSUMING \$0.093	antex AX20 unit	edrooms or less.		nufacturer.	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	√endor	Vendor	∨endor	VERIFIED BY
Please contact the county Environmental Health Division for specific process of submitting an application for the Bay Restoration Fund. For a list of county contact infirmation, CLICK HERE.	s or less. Med with an Advantex AX20	rump manufacturer	r unip Manuacturer	NAT Testing Lab	New Jersey Pinelands study	EPA, EII	NSF International	UL.	ETV	Vendor/ OSET NTP	OSET NTP	Vendor	NAT Testing Lab	NSF International	OSET NTP	VERIFIED BY		Verified Sys	As the data for non field verified systems is incomplete, MDE has classified the % reduction of TN and the Price per Pound of N Reduced for Non Field	For a flow chart on hor	Non Field Verified	Waterloo BioFilter	Singulair Green	RetroFast**	Nitrex***	Hoot AND	Bioclere	Aquasafe	Amphidrome	Advantex AX20RT	4 Singulair TNT	3 Hoot BNR	٠,	1 AdvanTex AX20	VENDOR IN ASCENDING ORDER
on for specific process of ration Fund.	All prices Additional Charge homeown	# Amphidrome	-	8 omgulair Green			Ad		3 Waterloo		1 Bionest	S	3 Singulair TNT	Ad	1 Hoot BNR	ORDER	VENDOR IN ASCENDING	Verified Systems as Deliberative Data	ed systems is incomplete Price per Pound of N R		Non Field Verified systems are listed alphabetically	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	50%	52%	59%	69%	% REDUCTION TN
The information on this the property in question accurate	Analysis based on price to homeowner per year All prices are Estimates and subject to change, contact manufacturer. Additional Charges may apply with certain manufacturers. It is the responsibility of the homeowner to contact the manufacturer for precise details of contract.	\$330,00	6000.00	\$300.00	\$250.00	\$200.00	\$200.00	\$200.00	\$150.00	\$150.00	\$100.00		\$300,00	\$200.00	\$150.00	YEAR CONTRACT	OPERATION AND MAINTENANCE PER YEAR AFTER THE 6	la la	is incomplete, MDE has classified ound of N Reduced for Non Field	Click here	betically	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	MDE	MDE	MDE	MDE	VERIFIED BY
The information on this page is subject to change. Before selecting a technology for use on the property in question, please contact each vendor to verify the information is current and accurate MDE is only a facilitator in presenting this information in For a list of vendor contact information. CLICK HEPE.	Analysis based on price to homeowner per year re Estimates and subject to change, contact man may apply with certain manufacturers. It is the ro contact the manufacturer for precise details or	-	. N) N				2		2		1	2		_	CONTRACT	MINIMUM NUMBER	Reduced for Non Fie	As the data for non field verified systems is incomplete, MDE has classified the % reduction of TN and the Price per Pound of N	by perce	ncreased electrical costs divided by (30 lbs of N per year multiplied	Waterloo BioFilter	Singulair Green	RetroFast**	Nitrex***	Bionest	Bioclere	Aquasafe	Amphidrome	Advantex AX20RT		2 SeptiTech M400D		1 Advantex AX20	VENDOR IN ASCENDING ORDER
ye. Before selecting a endor to verify the info in presenting this infor- formation CLICK HER	ufacturer. respons bility of the foontract.	Vendor	Verido:	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	VERIFIED BY		Reduced for Non Field Verified Systems as Deliberative Data	s the data for non field verified systems is incomplete, MDE had classified the % reduction of TN and the Price per Pound of N	by percent reduction of N by system)	Price per pound of N reduced equals Price of technology plus reased electrical costs divided by (30 lbs of N per year multipli	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	\$770.85	\$747.79	\$744.67	\$595.71	PRICE PER POUND OF N REDUCED
technology for use on mation is current and perion in																		s Deliberative Data.	rice per Pound of N	system)	of N per year multiplied	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	Deliberative Data	MDE	MOM	NO I	MDE	VERIFIED BY